Grant Scheme on Promoting Effective English Language Learning in Primary Schools (PEEGS) School-based Implementation Plan

School Name: <u>KWWC LI PING MEMORIAL SCHOOL</u> (English)

Application No.: A <u>093</u> (for official use)

(A) General information:

- 1. No. of English teachers in the regular staff establishment (excluding the Native-speaking English Teacher): 8
- 2. No. of approved classes in the 2016/17 school year:

	P.1	P.2	P.3	P.4	P.5	P.6	Total
No. of approved classes	2	2	3	1	2	1	11

3. No. of operating classes in the 2016/17 school year: (if different from the number of approved classes)

	P.1	P.2	P.3	P.4	P.5	P.6	Total
No. of operating classes	2	2	2	3	1	2	12

4. Programmes/projects implemented or support service(s) in relation to English Language curriculum received in the past five years (more rows can be added if needed):

Name of programme/project/ support service	Grade level	Focus(es) of programme/project/ support service	External support (if any)
1. Primary Literacy Programme-Reading and Writing	P.1-P.3	Reading and Writing	NET Section, EDB
2. Phonics Programme	P.1-2	Speaking and Listening	Language Learning Support Section (LLSS), EDB

(B) SWOT Analysis related to the learning and teaching of English:

Strengths	Opportunities
1. We have a relatively stable English teaching team. The team has gained a consensus to enhance the effectiveness of students' English learning.	1. Students will enquire independent learning and self-study skills.
	2. The school will develop small group teaching strategies.
2. Collaborative co-teaching is widely practiced. Teachers co-plan and co-teach in various school-based programmes at both KS1 and KS2.	3. PEEGS will create more space in terms of time and human resource for continuing the development of school-based curriculum.
Weaknesses	Threats
1. There is a huge learner diversity in each class.	1. There is stiff competition among the students in admitting
2. Students' self-study skills are not well-developed.	to prestigious secondary schools where good English
3. Teachers' questioning techniques and critical thinking need to be improved.	proficiency is required.
	2. There is a substantial individual learning differences among pupils.
	3. Students lack parental support in English learning and exposure.
	4. Students are consistently weak in the writing part of TSA.

(C) Measure(s) taken through the grant under the English Enhancement Grant Scheme for Primary Schools, if any: (more rows can be added if needed):

Area(s) of Development		Usage(s) of the grant Grade Level	
Refine the English language curriculum by developing comprehensive literacy programme for Key Stage 2.	a	1. Purchase teaching resources for guided reading and home reading. P.4-P.6	
		2. Employ a 0.5 supply teacher to create space for core team members to integrate a literacy programme into the school-based curriculum in P.4-6.	

(D) Focus(es) of the school's proposed school-based English Language curriculum initiative(s) to be funded under PEEGS

	Proposed target area(s) of development (Please I the appropriate box(es) below)		Proposed usage(s) of the Grant (Please I the appropriate box(es) below)	Time scale (Please ☑ the appropriate box(es) below)	(Pl ar box	rade level lease 🗹 the opropriate ((es) below)
	Enrich the English language environment in school through	N	Purchase learning and teaching resources	☑2017/18	Ø	P.1
	- conducting more English language activities*; and/or	_		(second term) to		P.2
	- developing more quality English language learning resources for students*	Ø	Employ a part-time teacher	2018/19		P.3
	(*Please delete as appropriate)		(*Please delete as appropriate)	(first term)		P.4 P.5
M	Promote reading* or literacy* across the curriculum in		Employ full-time* or part-time* teaching	□ 2018/19 (second		P.6
	respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining" (*Please delete as appropriate)	n — l — n —	assistant (*Please delete as appropriate)	term) to 2019/20 (second term)		Others, please specify (e.g. P.1-3,
	Enhance e-learning in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"		activities			P.5-6):
	Cater for learner diversity with equal emphasis on more able and less able students in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"					
	Strengthen assessment literacy in respect of the updated English Language Curriculum (Primary) under "Ongoing Renewal of the School Curriculum – Focusing, Deepening and Sustaining"					

(E) How to implement the proposed school-based English Language curriculum initiative(s) funded by PEEGS?

(more rows can be added if needed)

Proposed school-based English Language curriculum initiative(s)	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria ¹ (preferably measurable)	Sustainability ²	Methods of progress-monitoring and evaluation ³									
 (1) Employ a qualified 0.5 supply teacher to create spac curriculum at P.1-P.2 with the support from EDB In promoting reading across the curriculum in respect of the updated English Language Curriculum, the school will restructure the current curriculum, with the support of printed books and other resources. The curriculum can be appropriately adopted with module, unit and the language the school with the support of printed books and other resources. 	e for core P.1-P.2	team members Timeline for developing the resource package for each		 reading across curricu The continuity of the literacy development from kindergarten to P.1 will be 	 Collaborative meetings with the NET advisory teacher or LLSS will be 									
task-based activities closely linked up with one another to widen students' scopes on themes and text types in relation to reading skills and eventually, writing skills. P.1 and P.2 will be the chosen levels for this initiative so as to facilitate smooth transition from kindergarten to Key Stage 1.											module: <u>2018</u> <u>(Jan-July)</u> P.1 2 nd term	 plans, teaching aids, and guided reading books lists will be developed for P.1 and P.2. Graded tasks and 	 well-established and well-linked. All resource packages will be developed and stored for retrieval 	carried out once a week for evaluating learning and teaching effectiveness and refining
 The co-teaching model will add value to the teaching capacity of our school by training more teachers in innovative and integrated teaching approaches in literacy across the curriculum into school-based English curriculum. <i>Core Team</i> 														
 The 0.5 qualified supply teacher will teach 16 lessons. The 0.5 qualified supply teacher will take over 4 lessons 			students' with different learning styles such as visual	developed for long term use.	 Lesson observations, video-taping of 									

 ¹ The deliverables/outputs should be <u>measurable</u> and <u>closely related to the purposes of related initiatives</u>.
 ² Sustainability of the initiative could be maintained through the <u>knowledge transfer/capacity building of teachers</u> and the <u>utilisation of the deliverable produced</u>.
 ³ Both <u>qualitative and quantitative tools</u> should be employed to evaluate the effectiveness of the initiative.
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 from each of the 4 core team members. The 4 core team members include 3 P.1 teachers and P.2 coordinators and 1 English panel head. Each lesson lasts for 30 minutes for a 5 day-cycle throughout the project period. 4 PLP-RW lessons will be released to the supply teacher. The 0.5 qualified supply teacher will also need to prepare all PEEGs related documents. The core team will be responsible for planning, implementing and incorporating reading across the curriculum into the school-based English curriculum. One of the core team members will work as the programme coordinator. Duties of programme coordinator include: ✓ facilitating effective implementation of the programme; ✓ monitoring the progress of the programme; ✓ linking up with the advisory teaching team (the advisory teaching team refers to NET section of EDB); ✓ managing resources of all levels; ✓ conducting lesson observations; ✓ centralising all the project related documents; and ✓ keeping a detailed record of the work of the reading and writing programme, including co-planning records, scheme of work and project-related documents. 		$\frac{2018}{(\text{Sept-Dec})}$ P.1 $\frac{1^{\text{st}} \text{ term:}}{2 \text{ packages}}$ $\frac{2^{\text{nd}} \text{ term:}}{2 \text{ packages}}$ (More learning tasks will be added to refine the developed packages.) $\frac{2^{\text{nd}} \text{ term:}}{2 \text{ packages}}$ Refine the developed packages Refine the developed packages Refine the developed packages Refine the developed packages Refine the developed packages	 and auditory will be catered. Students can learn with i-Pads, group discussions and guided reading with a task sheet. An overview of a school-based reading curriculum framework will be developed. 4 core teachers will have insights and valuable experiences in planning and integrating the elements of reading across the curriculum into the school-based English curriculum. 4 core teachers need to attend a PD workshop of reading across curriculum twice a year and share the knowledge 	 Teaching materials and resources, including lesson plans, teaching aids and worksheets etc. will be documented and compiled for retrieval in the future. Professional knowledge and skills gained from the workshops will be applied in future teaching. Project teachers will be trained as mentors and will lead other non-project teachers to run the programme. 	 lessons, teaching demonstration and peer observations will be launched once a term. Sharing sessions regarding the progress of the programme will be conducted in the panel meetings at the end of each term Track pupils' learning progress through internal assessment results

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 Details of the proposed school-based reading curriculu. Promoting reading across the curriculum helps stude establish links between concepts and ideas acquired 	ents 1 in		with other English teachers afterwards.Participating		
different KLAs and further enhance their interest processing reading texts in a more in-depth way.	t in		teachers (all core teachers) work closely in cluster		
• To promote reading across the curriculum in P.1 and the following will be covered:			meetings once a month and build up		
Text typesThemesReading strategi- stories- animal- referencing- situational- parkskillscomics- school- locating- rhymes- homespecific- songs- friendsinformation- poems- food- skim and scar- timetable- clothes- infer the- instructional- weathermeaning of- list- festivalswords- chart- festivalswords- diagram- to look at the- recipes- illustrations or	s		 teachers' expertise in teaching and carrying out a teacher-developed programme. Teachers can learn from their peers through lesson observations once a term. Timely and constructive feedback will heighten the effectiveness of the 		
- magazinesgive them- emailsoptions to- leafletschoose from)- menus- summarise th- informationtext (withreportsguiding	e		 programme. Teachers can identify pupils' book levels to select appropriate reading materials for guided 		

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•	Teaching strategies Teachers will use strategies such as supported reading and guided reading to teach reading to our KS students. Teachers will also use strategies such a reading aloud and story-telling at the beginning of th unit or when students are not familiar with the tex Students read texts for specific purposes according to their learning needs and undergo thinking processes to their learning needs and undergo thinking processes to the students.	1 s e t. o	year)	 (preferably measurable) reading and home reading according to the reading level assessment conducted by the Advisory Teacher. 70 % of students' reading and writing, skills, as shown on 		and evaluation ³
	their learning needs and undergo thinking processes to deepen their understandings with teachers' instruction and assistance.Teachers will also help students to brainstorm ideas of the content of the texts and teach them to organize the ideas with mind-maps. Students will be taught to come up with their own questions to help them elaborate and expand their vocabulary range by identifying wor types.	s f r o e		 their formative and summative assessment results, will be enhanced. 70% of primary 1 to 2 students' confidence and skills in reading and writing will be enhanced (through 		
•	<u>Consolidation and follow-up tasks</u> Worksheets with focus on content words comprehension and guided writing strategies will be used for consolidation. The same reader will be used in the guided reading lessons and writing lessons. For Primary 1 and 2, teacher will guide students to write mini-book based on the themes they have learnt. A the end of the writing lessons or in the lessons whice follows, students will be encouraged to share their wor	e d r a t		 teachers' observation and formative and summative assessment). Assessment result on reading and writing performance will show that over 		

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 with each other or present their work in front of the class. There are 11 lessons in one teaching cycle: 2 reading lessons (RaC) 0.5 guided writing lessons per cycle 1.5 speaking lesson per cycle 4 lessons for PLP-R/W per cycle 1 Phonics lesson per cycle 0.5 lessons guided reading per cycle 0.5 lessons guided reading per cycle 0.5 lessons guided reading per cycle 2 neading <i>curriculum</i> The school will develop a school-based reading across the curriculum programme with the advice given by the Advisory Teacher of NET Section and the Officer of Curriculum Development (English) Section of EDB Steps: 1. Co-planning meetings among core-team/the same level teachers will be conducted twice a month. One of the core-team/the same level teachers needs to implement the co-planned lesson in one class while the other team member will conduct the peer lesson observation. Then, the core-team will adjust the lesson plan. The adjusted lesson plan will be implemented in another class. At the end, the core-team will evaluate the whole 			 (preferably measurable) 60% of students at Primary 1 to 2 will be improved by 70% in 1-2 years' time. A portfolio with students' writing will be put together to further encourage reading and writing. P.1 and P.2 will write a mini-book with the themes they have learned from the reading across the curriculum programme. 		
lesson plan.					

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 *The core-team will share the teaching experience in implementing the school-based reading curriculum to all English teachers in an English panel meeting once a term. Professional development workshops will be held in the school. For example, two six-hour professional development workshops on Reading across the Curriculum and Literacy across the Curriculum for 4 core teachers will be conducted by EDB officer in September 2017. Overall development of the proposed school-based reading across the curriculum programme 3 modules of work (in total 6 modules) will be implemented for P.1 and P.2. Each module of work will be taught in 20-24 lessons in 7 cycles. The school-based reading across the curriculum programme will be incorporated into Primary 1 SEED project. Development of the module plan Cycle 1-2: Preparation period Pre-Test: Students read high frequency words to evaluate students' ability. Core-team designs the lesson plan and strategies as follow: ✓ Set up the goal ✓ Design reading and writing strategies ✓ Design follow-up assessment as learning 		Module 1: From Jan to March 2018 Module 2: From April to June 2018 Module 3: From Oct to Dec 2018			

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 ✓ Choose suitable books for home reading or guided reading according to students' ability 					
 Cycle:2-6 : Implementation period Steps: Class A teacher will implement the co-planned lesson in one class. After teaching, core-team will discuss the lesson and adjust the strategies and the lesson plan Class B teacher will implement the modified lesson plan based on the adjusted the lesson plan Core-team will evaluate the whole lesson and share teaching experiences in an English meeting. 					
 Cycle 7: Evaluation period Steps: Students will have summative assessments for each module Post-test: students need to read high frequency words for evaluating their ability 					
 Follow up: 1. Core-team will evaluate the module and follow up with the weakness and strengths of students' ability and adjusts teachers' teaching strategies. 2. Each module, students read different reading materials to expand their reading to different text types. 					
• To ensure sustainability, a resource package with lesson plans, worksheets and follow-up assessments will be designed to enhance reading across the curriculum.					

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In-class arrangements and implementation of the					
 <i>proposed school-based reading curriculum</i> 25-30 students will be divided into 4 groups, with 7-8 students in each group. Guided reading sessions will be conducted twice a month. 					
• There will be 2 co-teaching guided reading lessons per cycle with English teachers of the same level.					
• Guided reading books will be used according to students' ability which will be checked using the Alpha Assess reading kit. The Advisory Teacher from the NET section will assist the NET in checking the students' reading accuracy and comprehension with the kit. The AT will visit the P.1 classes in November 2017.					
 As output of the reading across the curriculum programme, writing lessons, which will be conducted with reference to the same readers used in the guided lessons. There will be 2 teachers and 1 classroom assistant (CA) during the each writing session. Each teacher or CA will be responsible for 1 group. The highest ability group will complete a worksheet (i.e. Wordsearch or i-Pad activity) while the group members wait for the teacher to give further instructions. Students will learn to write the follow texts and 					

Proposed schoo	ol-based English Language curriculur initiative(s)	n	Grade level	Time scale (month/ year)	Expected outcomes/ Deliverables/ Success criteria ¹ (preferably measurable)	Sustainability ²	Methods of progress-monitoring and evaluation ³
recognizing the	flowing structures:						
Text types	Features						
Stories	setting, events, problems, solution and ending						
e-mails and postcards	greeting, message, closing and sender						
Comics	exclamation and contractions						
story such as the after familiarized students to write be prepared for lead the class weriting and find find and find the second structure of the seco	the writing and change certain parts of the lines of the characters or the en- ing with the story structure. To e, guiding questions and word banks r the students. First, the teacher writing, then the students will do g hally, they will do individual wri- ng can be started in class and finish y 1 and 2 students can put their rtfolio which serves as a record of a The portfolios will help stud l consolidate different text types Students' writing would also heir fellow classmates' appreciation courage students to read and write.	ding, help will will roup iting. ed at work ll the dents they be					

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 (2) Purchase printed books to support the school-based literaction Selection of reading materials will cover a variety of 	P.1-2	Nov 2017	• 70% of Primary 1 to	• Teaching	Evaluation on
text types (fiction and non-fiction) on different subject contents. Readers with appropriate reading levels will be assigned to students after the Advisory Teacher has conducted the reading level assessment at the beginning of the new school year.		Pre-test will start Dec 2017 to Jan 2018	 2 Students will read 16 books per year. Guided reading books purchased will enrich the 	resources and guided reading materials purchased will be kept by school and reused every	selecting guided reading materials will be conducted in co-planning meetings and
 Titles and levels of the proposed readers: P.1 starting from level 0,1,2,3,4,5,6,7,8,9 P.2 starting from level 10,11,12,13,14,15,16,17,18,19 (Please see appendix for the sample of additional titles to purchase) 		Conduct procurement exercise for purchasing the books	 subject-based resource bank. 100% of the existing English teachers use the resources at Primary 1 to 2 each 	year.	records will be kept for future reference.
 Students will be expected to read at least 8 books per term at home. Every student has a reading record booklet to record the number of books they have read. 9 books are chosen for each reading level. 10 copies of each book will be used for home reading scheme. In class, students will read at least 4 books per term. For the printed theme books purchased, text types and themes include fiction (e.g. animals, family, school, toys and friends etc) and non-fiction (e.g. weather, days, recipe, instruction and rules etc). 		Feb 2018 purchase the books	 year. Students will give feedback and show understanding of reading materials orally and in written form. 		
• All the P.1 printed theme books will start to be used in March 2018 while the P.2 printed theme books will be used in September 2018. Teachers will design reading					

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	activities that help students use the knowledge gained in other KLAs. Teachers will also help students develop the reading skills required for understanding language features, so that students can apply these reading skills in both in the home reading scheme and guided reading lessons.					
•	Follow-up activities after reading: Students need to have some simple tasks as after reading. P.1 will complete worksheets and P.2 will write a simple book report. The book report will require students to answer questions about what they have read, who are their favourite or the best character/pot. Students could answer the questions by drawing or evaluate the story by circling simple signs.					
•	The resources will be purchased after proper procurement exercises.					

Appendix:

Sample of additional titles to be purchased:

Level	Title	Publisher	Theme
1	Is This My House?	Giltedge	This is
2	What's This? What's That?	Alphakids	Rhyming words
3	Too Busy	Alphakids	Sports
4	Rain	Alphakids	Weather
5	Cooking Pancakes	Engage Literacy	Procedural
6	Molly New Shoes	Giltedge	Clothing
7	Bananas In My Tummy	Engage Literacy	Animals

8	Tidy Your Room	Alphakids	rules
9	Just Right	GEP World	Phonics "O" sound
10	Revenge Of The Three Little Pigs	Alphakids	friendship
11	The Real Miss Hooper	GEP World	Phonics "h, wh" sound
12	The Hungry Bear	Alphakids	Past tense
13	The Grizzlegrots	Alphakids	poem
14	Games With Gus	Giltedge	Responsibility
15	The Last Word	Alphakids	sharing
16	Tim Does It Again	Gigglers Red	steps
17	Lea Wants A Rabbit	Engage Literacy	family
18	Runaway Turkey	Gigglers Red	festival